

A stylized map of the Greater Mekong Subregion, showing the outlines of Cambodia, Laos, Myanmar, Thailand, and Vietnam. The map is overlaid with a series of overlapping, semi-transparent diamond shapes in shades of purple, blue, and yellow.

# Greater Mekong Subregion Cross Border Transport Facilitation Agreement (CBTA) 'Early Harvest' 2024 RELAUNCH

## Training Module Three – TAD Issuance

Developed under Project TA 6579-REG: 'Early Harvest' Implementation of the Cross-Border Transport Facilitation Agreement in the Greater Mekong Subregion

Co-financed by the Government of the United Kingdom

- Based on the CBTA 'Early Harvest' MOU, each GMS country can issue up to 500 GMS Motor Vehicle Temporary Admission Documents (TADs) for goods and passenger vehicles owned and operated by licensed transport operators from their country
- The TADs can be thought of as vehicle 'passports', which are controlled by the Customs authorities at the border
- As with the Permits, each TAD has a unique reference number, which corresponds to that of the accompanying GMS Road Transport Permit
- Vehicles must carry the original Permit and TAD with them on all GMS cross-border journeys
- 500 TADs will be printed by ADB on behalf of each Issuing Authority before the CBTA 'Early Harvest' launch

- The national Issuing Authority for Temporary Admission Documents in each country is as follows:

- Kingdom of Cambodia

**National Transit Transport Coordinating Committee**

- People's Republic of China

**China Road Transport Association**

- Lao People's Democratic Republic

**Department of Transport**

- Republic of the Union of Myanmar

**Myanmar Customs Department**

- Kingdom of Thailand

**The Customs Department**

- Socialist Republic of Vietnam

**Ministry of Transport of Viet Nam**



- The TADs are about passport sized and are identical (in English) for all countries, with the exception of the Issuing Authority details
- The same texts are translated in national languages but should **always be completed in English**
- Like the Permits, Each TAD is valid for up to one year and renewable subsequently on request
- **Countries will initially issue TADs valid until 31 March 2025 (if issued with validity starting 1 April 2024)**



- The title page of the TAD shows the details of the Issuing Authority
- The particulars of the TAD holder and designated vehicle are to be completed by the Issuing Authority on the following pages and signed and stamped accordingly (see following slides)



- Page 2 of the TAD must be completed with the TAD number and corresponding GMS Road Transport Permit number
- These follow a common format (see next slide)
- The type of vehicle box must be marked with a cross or 'X'
- The vehicle registration number and year of production must be recorded
- And the registration number(s) of any semi-trailer(s) used with the main vehicle must be shown (and recorded in the Record section of the TAD – see below)

ເລກທີປຶ້ມອະນຸຍາດ / TAD No. \_\_\_\_\_  
 ເລກທີໃບອະນຸຍາດຂົນສົ່ງທາງບົກ GMS:  
 GMS Road Transport Permit No. \_\_\_\_\_  
 ອະນຸພາກພື້ນແມ່ນ້ຳຂອງ  
 ປຶ້ມອະນຸຍາດນຳເຂົ້າພາຫະນະຊົ່ວຄາວ  
 Greater Mekong Subregion  
 Motor Vehicle  
 Temporary Admission Document (TAD)  
 ປະເພດພາຫະນະ / Type of Vehicle:  
 ພາຫະນະຂົນສົ່ງຜູ້ໂດຍສານ / Passenger Transport Vehicle  
 ພາຫະນະຂົນສົ່ງສິນຄ້າ / Goods Transport Vehicle  
 \_\_\_\_\_ / \_\_\_\_\_  
 ເລກທະບຽນລົດ / ປີຜະລິດ  
 Vehicle Registration Number/Year of Production  
 ເລກທະບຽນຫາງລາກ (ສຳລັບນຳໃຊ້ກັບຫົວລາກ)  
 Semi-Trailer Registration Numbers (For Use With The Main Vehicle)  

|    |    |    |
|----|----|----|
| 1. | 2. | 3. |
| 4. | 5. | 6. |

 ເຄື່ອງໝາຍສະແດງປະເພດ / Distinguishing Sign  


- The TAD number must follow the format agreed between Contracting Parties. Following the words ‘TAD-GMS/’ the country code is that of the distinguishing sign for motor vehicles of that country: Cambodia: KH, People’s Republic of China: CHN, Lao PDR: LAO, Myanmar: MYA, Thailand: T, and Vietnam: VN
- The TADs should be numbered between 0001 and 0500 i.e. TAD-GMS/KH-0001 or TAD-GMS/VN-0500 (as examples of the first TAD for Cambodia and the last TAD for Vietnam)
- For all TADs issued, these and other particulars must also be recorded in a national **Permit and TAD Register** (an Excel Workbook shared by all countries) and the Register updated to reflect any subsequent changes

| Language | Permit Number    | Issue Date | Place of Issue | Expiry Date (Valid Until) | Extended Until | Issuing Authority | Motor Vehicle TAD Number |
|----------|------------------|------------|----------------|---------------------------|----------------|-------------------|--------------------------|
| English  | PER-GMS/LAO-0001 |            |                |                           |                |                   | TAD-GMS/LAO-0001         |
| National |                  |            |                |                           |                |                   |                          |
| English  | PER-GMS/LAO-0002 |            |                |                           |                |                   | TAD-GMS/LAO-0002         |
| National |                  |            |                |                           |                |                   |                          |
|          |                  |            |                |                           |                |                   |                          |

| H                        | I                          | J       | K        | L         | M      | N   |
|--------------------------|----------------------------|---------|----------|-----------|--------|---|
| Motor Vehicle TAD Number | Name of Transport Operator | Address | Province | Telephone | E-mail | Name of Vehicle Owner<br>(If different from Operator) |
| TAD-GMS/LAO-0001         |                            |         |          |           |        |   |
|                          |                            |         |          |           |        |   |
|                          |                            |         |          |           |        |   |
| TAD-GMS/LAO-0002         |                            |         |          |           |        |   |
|                          |                            |         |          |           |        |   |
|                          |                            |         |          |           |        |   |
|                          |                            |         |          |           |        |   |

- The national Permit and TAD Register must also record details of the Transport Operator and the particulars of the vehicle(s) used

| S               | T                   | U                | V                    | W                      | X     | Y     | Z          |
|-----------------|---------------------|------------------|----------------------|------------------------|-------|-------|------------|
| Type of Vehicle | Registration Number | Vehicle Category | Date of Registration | Registered at Province | Brand | Model | VIN Number |
|                 |                     |                  |                      |                        |       |       |            |
|                 |                     |                  |                      |                        |       |       |            |
|                 |                     |                  |                      |                        |       |       |            |
|                 |                     |                  |                      |                        |       |       |            |
|                 |                     |                  |                      |                        |       |       |            |
|                 |                     |                  |                      |                        |       |       |            |
|                 |                     |                  |                      |                        |       |       |            |



- The next page (page 3) of the TAD must be completed with the technical data of the vehicle as shown
- Again any boxes must be marked with a cross or 'X'
- The vehicle value should be given as an estimate of its current market value at the time of the TAD issuance, and may be used as a reference price for the payments of Customs duties and taxes by the operator to a GMS Host country if the vehicle fails to return to its own Home country

**ຂໍ້ມູນພາຫະນະ**

**Particulars of the Vehicle**

1. ຂໍ້ມູນທາງດ້ານເຕັກນິກ / Technical Data

ປະເພດ / Vehicle Category \_\_\_\_\_

ຍີ່ຫໍ້ / Brand \_\_\_\_\_

ລຸ້ນ / Model \_\_\_\_\_

ສີ / Colour \_\_\_\_\_

ພວງມະໄລ / Steering Wheel  ຊ້າຍ / Left  ຂວາ / Right

ເລກຈັກ / Engine No. \_\_\_\_\_

ເລກຖັງ / Chassis No. \_\_\_\_\_

ຂະໜາດ / Dimensions

ກວ້າງ \_\_\_\_\_ ມມ, ຍາວ \_\_\_\_\_ ມມ, ສູງ \_\_\_\_\_ ມມ

Width \_\_\_\_\_ mm, Length \_\_\_\_\_ mm, Height \_\_\_\_\_ mm

ຈຳນວນບ່ອນນັ່ງ / Number of Seats \_\_\_\_\_

ນ້ຳໜັກລວມສູງສຸດ / Maximum Gross Weight \_\_\_\_\_

ນ້ຳໜັກສຸດທິ / Net Weight \_\_\_\_\_

ມູນຄ່າພາຫະນະ (ເປັນສະກຸນເງິນຂອງປະເທດອອກບັ້ມອະນຸຍາດນຳເຂົ້າພາຫະນະຊົ່ວຄາວ)

Vehicle Value (in Local Currency at Time of TAD Issuance)

3

- The next page (page 4) of the TAD must be show if any additional articles or equipment are carried
- Again any boxes must be marked with a cross or 'X'
- Details of the company or vehicle owner must be provided
- Again this information should be given in English

2. ເຄື່ອງຂອງ ແລະ ອຸປະກອນ ເພີ່ມເຕີມ (ຖ້າມີ)\*  
**Additional Articles and Equipment (if Any)\***

ເຄື່ອງອະໄຫຼ່ / Spare Parts  
 ການສະໜອງການບໍາລຸງຮັກສາ / Maintenance Supplies  
 ອື່ນໆ / Others

\* ໃນຈໍານວນທີ່ຈໍາເປັນ.ກະລຸນາໝາຍໃສ່ບ່ອນທີ່ກໍານົດ  
**In reasonable quantities. Please tick.**

3. ຂໍ້ມູນເພີ່ມເຕີມ / Additional Data

ຊື່ບໍລິສັດ/ເຈົ້າຂອງພາຫະນະ  
**Name of Company/Vehicle Owner**

ເບີໂທລະສັບ / Mobile Phone \_\_\_\_\_  
 ທີ່ຢູ່ / Address: \_\_\_\_\_  
 ຖະໜົນ / Street \_\_\_\_\_

ນະຄອນ / City \_\_\_\_\_  
 ເມືອງ / County (District) \_\_\_\_\_  
 ແຂວງ / Province \_\_\_\_\_

4

- The next page (page 5) of the TAD is a signed undertaking by the vehicle owner or legally authorised company representative to respect the laws and regulations of the Host countries in which the vehicle operates
- The TAD must be discharged within 30 days per journey i.e. the time between entry and exit on any one journey to another GMS Host country must not exceed 30 days
- Failure to meet this obligation may occasion liability for the payment of Customs duties, taxes, fines and interest in the Host country

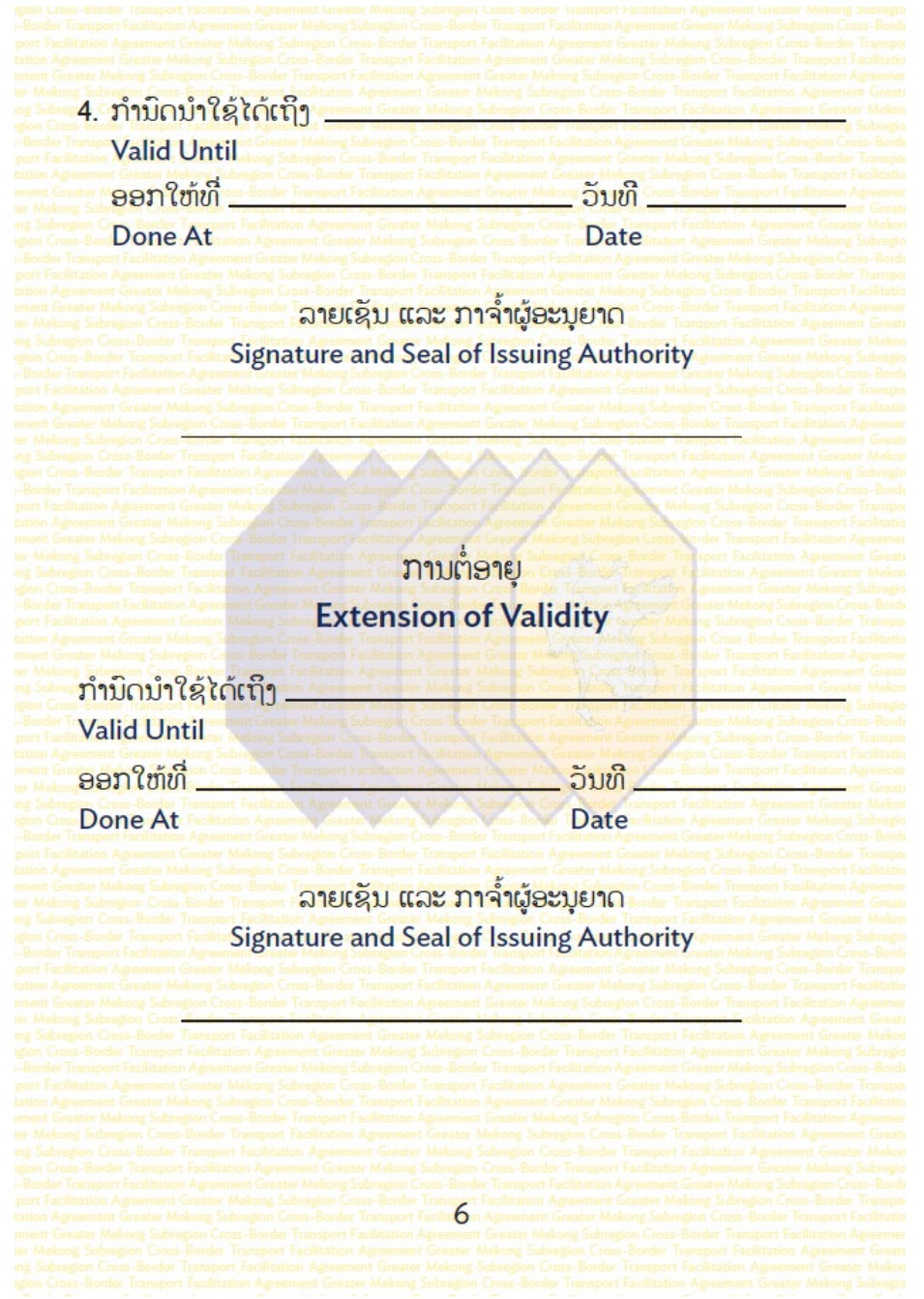
ຂ້າພະເຈົ້າ \_\_\_\_\_ [ຊື່ແຈ້ງ]  
 ຊຶ່ງເປັນເຈົ້າຂອງພາຫະນະ ແລະ/ຫຼື ຜູ້ຕາງໜ້າທີ່ໄດ້ຮັບອະນຸຍາດຖືກຕ້ອງຕາມ  
 ກົດໝາຍຈາກ \_\_\_\_\_ [ບໍລິສັດ] ໂດຍປະຕິບັດ  
 ຕາມກົດໝາຍ ແລະ ລະບຽບການຂອງປະເທດເຈົ້າພາບ, ລວມທັງການປະຕິ  
 ບັດຕາມປຶ້ມອະນຸຍາດນໍາເຂົ້າພາຫະນະຊົ່ວຄາວຕາມກຳນົດເວລາຢ່າງເຂັ້ມງວດ.  
 ຂ້າພະເຂົ້າ ເຂົ້າໃຈວ່າ ຖ້າຫາກລະເມີດ, ຂ້າພະເຈົ້າ ແລະ/ຫຼື ບໍລິສັດຂອງ ຂ້າພະ  
 ເຈົ້າຕ້ອງຮັບຜິດຊອບເສຍຄ່າພາສີ, ອາກອນ, ພັນທະອື່ນ, ຄ່າປັບໃໝ ແລະ  
 ດອກເບ້ຍ ຢູ່ປະເທດເຈົ້າພາບ]

I undersigned \_\_\_\_\_ [Full Name] as  
 the vehicle owner and/or legally authorised representative of \_\_\_\_\_  
 [Company]  
 undertake to respect the laws and regulations of the Host  
 country, including the timely discharge of the TAD. I understand  
 that failure to do so make me and/or my company liable for the  
 payment of Customs duties, taxes, fines, and interest in the Host  
 country.

ເຮັດຂຶ້ນທີ່ \_\_\_\_\_ ວັນທີ \_\_\_\_\_  
 Done At \_\_\_\_\_ Date \_\_\_\_\_

ລາຍເຊັນ  
 Signature

- The next page (page 6) of the TAD must be completed to show the TAD's validity (e.g., until 31 March 2025) and be signed and stamped by the Issuing Authority
- The validity of TADs may be extended for a further 12 period as required
- If a TAD is full, a replacement TAD may be issued; however, the total number of active TADs in circulation in each GMS country must not exceed 500





- The remaining pages of the TAD are for the Record of movements
- Host country Customs (i.e. the Customs authorities of other GMS country visited) should check the Permit and TAD on the vehicle's arrival, record the date and place of entry, and **sign or stamp the TAD**
- Host country Customs should also **record the semi-trailer registration number (if present) given on page 2 of the TAD**
- Host country Customs should similarly check and record the date and place of exit and **check that the total stay does not exceed 30 days**
- Once this is done the TAD should be **signed or stamped for departure**

| RECORD   |   |
|--|---|
| ຂາເຂົ້າ (ວັນທີ, ດ່ານຂາເຂົ້າ)<br>Arrival (date, point of entry) | ຂາອອກ (ວັນທີ, ດ່ານຂາອອກ)<br>Departure (date, point of exit) |
| 10   | 10  |

- Further details on the CBTA 'Early Harvest', including the text of the signed 'Early Harvest' MOU, specimen copies of the Permits and TADs and copies of EH brochures, are available at [www.greatermekong.org/ttf](http://www.greatermekong.org/ttf)

Thank you!

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